



State of New Jersey

DEPARTMENT OF HEALTH

DIVISION OF FAMILY HEALTH SERVICES

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Commissioner

Date: August 27, 2024
To: WIC Authorized Vendors
From: Johanna Garcia, Vendor Manager 
Subject: Mandatory Interactive NJ WIC Annual Vendor Training for FFY 2024 -
Scheduled Sessions – **FINAL NOTICE**

REPLY TO
ATTENTION OF: NJWIC #024-036

****IMMEDIATE ATTENTION REQUIRED****

New Jersey WIC Program records indicate that your store has not attended the required Annual Vendor Training, FFY 2024.

NJ WIC has scheduled additional Interactive Trainings for Vendors who have missed previous sessions. **Failure to join the scheduled webinar will prevent your store from participating as a WIC Vendor for the October 1, 2024 – September 30, 2027 authorization period.**

A minimum of one store representative must join the webinar. It is suggested that the store representative you select is someone who will be responsible for the daily supervision of cashiers and WIC transactions.

The NJ WIC Annual Vendor Training will be hosted on **GoToWebinar** and will require registration to ensure your store location(s) receives credit for attendance. Upon completion of the mandatory online interactive training session, a Vendor Agreement will be provided for the store representative to sign. The signed Vendor Agreement must be submitted by email to NJ.WICVendor@doh.nj.gov prior to **September 11, 2024**.

Chain stores are eligible to submit **ONE** signed Vendor Agreement for all their NJ WIC authorized store locations. The submission of the Vendor Agreement must also include a list of all applicable stores included under this Agreement.

NJ WIC Annual Vendor Training sessions will be conducted on the following dates and times.
Please select ONE and register BEFORE the session.

English Sessions	Spanish Sessions
Sept. 4, 2024 at 10:00 AM: https://attendee.gotowebinar.com/rt/4490955685191484503	Sept. 4, 2024 at 11:00 AM: https://attendee.gotowebinar.com/rt/6504831078230685278
Sept. 9, 2024 at 1:00 PM: https://attendee.gotowebinar.com/rt/1667319665109936224	Sept. 9, 2024 at 2:00 PM: https://attendee.gotowebinar.com/rt/3634004019085666134

After registering, you will receive a confirmation email containing information about joining the webinar. Keep that email and “join” link for later use.

Thank you for your participation. Should you have any questions, please contact the NJ WIC Vendor Unit at: NJ.WICVendor@doh.nj.gov